

# ITQ - NVQ Users of IT Level 2

TAMESIDE  
COLLEGE

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## **What will the Apprentice study?**

They will be working towards OCR NVQ Users of IT Level 2 (ITQ) and also Employment Rights and Responsibilities (ERR).

An NVQ is a National Vocational Qualification which allows employees to demonstrate that they have reached a competent level of knowledge and practical skills to do the job.

ERR shows that the apprentice has had a full induction to the company training programme and is aware of the rights and responsibilities that are essential in the workplace.

The Apprentice may have to study Key Skills, dependant upon their GCSE results. .

## **Entry Requirements**

Ideally, the Apprentice will have attained GCSE's at Grade C or above in Maths and English. If they have not, they will have to study and take a test in order to bring their skills to that level.

## **Course Content**

The main qualification NVQ 2 is gained in the workplace. The Apprentice will need to accrue 100 unit values. These are made up from a selection of units which will be chosen during a skills analysis discussion between the employer, the apprentice and the course tutor.

## **Course Duration and Format**

Normally 1 year, dependant on prior knowledge and experience. The majority of assessment will be in the place of work however there maybe the necessity for the apprentice to attend college to sit any tests that are required.

## **What support is available during the training?**

A member of Tameside College Training will provide support and guidance throughout and will also visit both you and your Apprentice in the workplace every 8 weeks.

## **How do I apply for free training?**

By contacting us direct on either the telephone number or on the email link.

## **How much do I need to pay the Apprentice?**

There are no set standards for wages. Levels will vary depending on the type of job and how much experience the Apprentice may already have. You will be expected to pay at least £95.00 per week.

